

# Fauquier County Parks & Recreation Department

**October 6, 2004  
Warrenton Community Center  
Warrenton, VA**

Present:

Carl A. Bailey, Chairman  
David Graham, Vice Chairman  
Debbie Reedy, Treasurer  
Joe Winkelmann  
Donald P. Johnson, Jr.  
Larry Miller, Ex Officio  
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:00 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by Joe Winkelmann that the agenda be adopted as presented.  
Seconded by Debbie Reedy. The vote was unanimous in favor.**

Chairman Bailey asked that an agenda item be moved up to accommodate the presenters.

VIII. B. Marshall Community Center site plan – David Steigler represented Patton Harris Rust & Associates for the presentation of the proposed site plan revisions for the Marshall Community Center. Mr. Steigler distributed the Feasibility Study for the Marshall Community Center and Northern Region Pool sites. He then explained the site plan revisions for the Northern Region Pool and Park on a zoning map. He presented a site map and pointed out the site constraints, such as a wetlands survey showing  $\frac{3}{4}$  acre that will be under Core of Engineering jurisdiction, and shallow rock issues that have to be considered. He stated that water and sewer is already at the site, and the pool will require a special permit. The Board members had questions regarding pedestrian access and concern about the rock. Mr. Steigler as well as David Graham were able to answer all their questions. The next step for PHR & Assoc is the presentation of the Concept Plan at the November meeting. Mr. Winkelmann asked the Director to call the County Attorney

about the need for a special permit for recreational use of this site.

At this time the Board returned the published Agenda.

IV. Comments from citizens – No comments from citizens.

V. Presentations/Commendations – None at this time.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy Revision – Water Quality Testing
- D. Policy Revision – Expenses Incurred by Employee
- E. Policy Revision – Volunteers
- F. Policy Revision – Selection Procedure
- G. Animals in the Parks permit
- H. Good Times Graphic Design specifications
- I. Good Times Printing specifications

**A motion was made by Debbie Reedy to adopt the items on the consent agenda consisting of: Minutes of the Parks and Recreation Board Meeting on September 1, 2004 as presented; the Treasurer's Report of check registers, and financial reports as presented; the four policy revisions as follows: Policy # L Water Quality Testing, Policy # B 12 Expenses Incurred by Employee, Policy # V 1,2 Volunteers and Policy # M 9-3 Selection Procedure as presented; Animals in the Parks Permit as submitted; specifications for Graphic Art Design and Layout for Good Times as presented and specifications for printing of Good Times as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

Donald Johnson pointed out that the newspaper stated there would be animal adoptions from SPCA during the Children's Festival contrary to the information on the agenda page that states there would be none. Director Miller said he would look into that issue.

VII. Reports

A. Bids/Contracts Committee – No meeting held in the past month. A meeting will be called soon.

B. Swimming Pools Planning Committee – No meeting has been held. Staff is now ready to set meeting at the end of the month. Debbie Reedy and David Graham agreed on Thursday, October 28 at 5 p.m. at the Administrative Office. Discussion regarding the proposals for all the pools led by Director Miller reviewed for the Board the following: the County will build same pool as the Vint Hill Pool, but it will cost more. Debbie Reedy stated that Board of Supervisors member Ray Graham said at a meeting that inflation rate will be included in the costs. Mr. Miller then stated that we could do better on this next pool. The plan is to bid the same pool as the Vint Hill Pool, and bid any extras separately.

C. School Coop Agreement Liaison – Chairman Bailey reported that the August meeting went very well. Two items that were discussed were 1) Auburn Middle School fields construction specs. Mr. Bailey stated once the specs reach Parks and Recreation standards they will be turned over to the Department. 2) Brumfield fields and courts still need resolution regarding Parks and Recreation standards Mr. Bailey reported.

D. Legislative Liaison – Mr. Winkelmann asked if Parks and Recreation was inline to receive any of the \$320 million state budget surplus. Mr. Miller said he did not know. Mrs. Reedy than asked if Lake Brittle was o.k. Mr. Miller said a lot of ideas are being discussed.

E. Sports Coordination Council – Donald Johnson reported that the agreement is being worked out with the Fair Board and the Council needs to get back to other issues that have been put on the back burner during this time. Mr. Bailey presented an aerial view of the Central Sports Complex explaining changes to the site to accommodate the Fair Board requests. The next step will have PHR Associates bringing a plan to the next Board Meeting.

F. Budget Committee – **Joe Winkelmann made a motion that the FY06 Budget proposal be approved as submitted. Seconded by Debbie Reedy. The vote was unanimous in favor.**

G. Director's Report – Mr. Miller's report, in addition to the agenda page update and enclosed reports consisted of: 1) A distribution of Warrenton Aquatics and Recreation Facility plan. 2) Presentation of confirmation letter to donor for paving of all lots and roads in Monroe Park to be completed by the Fall of 2005 – estimated contribution is \$500,000. 3) Plans of current projects made available at the meeting for Board review. 4) Announcement that Mark Cornwell is leaving his position with Fauquier County Schools and asked if the Board wanted a resolution prepared for his contributions on the School Coop Committee. The Board was very much in favor of that suggestion. 5) Report that there continues to be punch list of items at the Vint Hill Pools, and they will be dealt with at the Pool Committee Meeting. 6) A report that all Class Software modules are on line with e-connect live today for browsing. 7) Asking the Board if the EDA Luncheon needs to be rescheduled at about 4 p.m., instead of lunchtime, perhaps the second week in November. The Board agreed with this suggestion. 8) A report that a request has been received for infield mix for Childs Field, a private field. A long discussion with David Graham's suggestion that funding come from Community Contributions. Mr. Winkelmann then reviewed the process for receiving funds from Community contributions and how it is to be used. More discussion about the agreement between Fauquier Youth baseball and Childs Field owners. Joe Winkelmann stated that our purpose is to propose to expend Community Contribution funds, and entrust those funds to Organizations. **Joe Winkelmann made a motion to bring the budget item back to the floor. Seconded by David Graham. The vote was unanimous in favor.** There was more discussion regarding timing of requests. **Joe Winkelmann made a motion to amend the budget item for Community Contributions so that it includes a category for field supplies, and a request for this category must be brought to the Board for approval on a case by case basis, not to exceed \$10,000 total. Seconded by David Graham. The vote was unanimous in favor.** Debbie Reedy stated that the board is creating problems for itself and the staff. **Joe Winkelmann made a motion to authorize expending up to \$2,000 to reimburse Fauquier Youth Baseball upon presentation of the receipt for infield mix at Childs Field and a written request. Seconded by David Graham. The vote was unanimous in favor.** **Joe Winkelmann made a motion to authorize an expenditure of reimbursement to Babe Ruth Baseball upon receipt of the paid invoice for FORE Field when they make such a request in writing. Seconded by David Graham. The vote was unanimous in favor.** Joe Winkelmann and Debbie Reedy had a question regarding the Town of Warrenton presentation document distributed earlier. It appears that they propose different fees for Town residents than county residents. They feel this presents two problems: 1-Funds given to the Town for this project went with a letter that stated fees were not to be different, and 2 – should we get county funds back since the pool construction is delayed, and go our own way? There was a brief discussion that led Debbie Reedy to state she would ask her former Board Member, Larry Weeks. There was nothing further from the Director's report.

VIII. Action Items -

A. Sports Fields Complexes – There were updates for the Board as follows: The Central Complex entry location was reported by Carl Bailey. The Northern Complex plan is approved and is going to bid. The Southern complex – active negotiations are under way for a site.

B. Marshall Community Center site plan – This item heard earlier in the meeting see above.

C. Community Contributions for FY06 – Mr. Miller explained the update regarding staff proposal. The \$50,000 item is for small projects of less than \$50,00 not in CIP. **A motion was made by David Graham to move/add the \$50,000 to the emerging needs item. Joe Winkelmann seconded.** Discussion: Carl Bailey expressed concern about losing the \$50,000 item. Joe Winkelmann asked about creating a "new projects" account. **Joe Winkelmann made a motion to amend the original motion to put the \$50,000 item back in Community Contribution and amend Community Contribution requests approval to award Mary's**

**Family with \$3,000 donation in addition to support they requested and reduce the \$50,000 by that amount. Seconded by David Graham. The vote was unanimous in favor. Joe Winkelmann made a motion to approve as amended. Seconded by Debbie Reedy. The vote was unanimous in favor.**

D. Extension of Lease for Vint Hill Theater – **Debbie Reedy made a motion that the Concession Agreement be extended as requested. Seconded by Joe Winkelmann.** Discussion regarding maintenance of Theater Building issues – Mr. Bailey asked the Director to inspect the building for the lack of maintenance, and if it is bad call in Mr. Bailey. Then both will inspect the site. **Debbie Reedy amended her motion for approval upon satisfactory site inspection by the Chairman and the Director. Seconded by Joe Winkelmann. The vote was unanimous in favor.**

E. Election of officers – **A motion was made by Debbie Reedy to keep the same officers. Seconded by Joe Winkelmann. The vote was unanimous in favor.** No appointment of committees at this time.

F. Position regarding use of property owned by the City of Fredericksburg along the Rappahannock River – Director Miller requested postponement of this item to the November meeting since new information came in late today. **A motion was made by Debbie Reedy to approve the request to postpone this item to the November Parks and Recreation Board Meeting. Seconded by Joe Winkelmann. The vote was unanimous in favor.**

IX. Information Items.

A. CIP – Carl Bailey reported that the CIP Committee is receptive, asked questions, made comments and suggested some items be moved up on schedule. The Chairman said a letter of thanks had been sent to the Committee. Mr. Bailey then said that Brian Tippie, the Director of the Office of Management Budget does a good job as well.

A. TEA21 grant – Nothing to add to the agenda page information

X. Board Time  
No Comments from the Board this time.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn. Seconded by Joe Winkelmann. The vote was unanimous in favor.** The meeting adjourned at 915 p.m.

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Carl A. Bailey  
Chairman  
Parks and Recreation Board

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Date